

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF LAKE VILLA COMMUNITY CONSOLIDATED SCHOOL DISTRICT #41, HELD AT THE ADMINISTRATIVE CENTER, IN THE BOARD ROOM, LAKE VILLA, ILLINOIS, COUNTY OF LAKE, ON MONDAY, JULY 18, 2011, AT 7:00 P.M.

The meeting was called to order at 7:00 p.m. by the president. Upon roll call the following members answered "present":

Michael Conway
Joe Dunne
Kurt Hansen
Peggy Kuzmanovich
Joanne Osmond
Nancy Schell
Darla Vanderwall

Members Absent: none

Staff Members Present: Dr. John Van Pelt, A. Barbour, M. Conkling, K. Depperschmidt, P. Volling

COMMUNICATIONS –

Good News!!

Dr. Van Pelt announced that the District had received from the Illinois State Board of Education a Certificate of Financial Recognition. This is the fifth year that the District had been so recognized by the State. The District scored 3.8 on a 1 to 4 scoring scale.

NEW BUSINESS

August Newsletter -- Dr. Van Pelt reminded the Board that the deadline for its "Bulletin Board" article for the August *Newsletter* is August 9th.

APPROVE JOANNE OSMOND'S APPLICATION FOR IASB VICE-PRESIDENCY

Mr. Conway made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education has reviewed and approves Joanne Osmond's application for the IASB Vice-Presidency, as presented.

Roll Call Vote. Hansen – yes, Kuzmanovich – yes, Osmond – yes,
Vanderwall – yes, Conway – yes, Schell – yes, Dunne – yes.
Motion passed.

The Board wished Mrs. Osmond luck in her pursuit of this position.

PUBLIC COMMENTS

The meeting was opened to Public Comments at 7:06 p.m. No comments were made.

TECHNOLOGY UPDATE REPORT – Alex Barbour and Melvin Thoede

Dr. Barbour began the presentation reporting on the installation and implementation of the Interactive Whiteboard Initiative in the District. He reported that for the start of school 158 will be installed across the District. Each elementary school will have 21 and Palombi Middle School will have 45.

The second initiative Dr. Barbour reported on was the Interactive Health Curriculum for Palombi School. All the digital textbooks and Netbooks have been ordered, and will be ready and for the start of school.

Three Interactive Whiteboard training sessions for staff were held and was very successful. In addition Mike Macfadden, Technology Coach, will be conducting additional trainings at the upcoming summer institute days, with 101 staff signed up for his first session. During the school year, Mr. Macfadden will continue to conduct

sessions to bring the staff along during the school year meeting with learning teams and getting into individual classrooms. In addition, he will then video these lessons and the videos will be posted for all staff to view. Many of the board members expressed an interest in attending whiteboard trainings. Mrs. Kuzmanovich noted she has heard positive comments from parents and students about the interactive whiteboards.

Dr. Barbour reported that a team of teachers attended an Interactive Conference in June. 1:1 Computing was featured along with the integration Interactive Whiteboard. This information will be shared with staff through a web site Mr. Macfadden is implementing. He noted that he had learned at the conference that 68% of classrooms across the United States already have Interactive Whiteboards. Discussion followed.

Dr. Barbour reported briefly on how the installations of the whiteboards went during the summer, noting some changes in installation were made as it went along to make sure the boards would be fully accessible to students and operate best for staff.

Dr. Barbour reported that the staff survey showed that teachers feel that students have very limited use of technology. The Technology Committee will continue to discuss and explore ways to increase access across the District and how 1:1 Computing can best be developed in all the classrooms.

Mr. Thoede reported on the summer projects. A goal was to get all the required whiteboard installed and then begin immediately on the next set for implementation next year. The imaging of the 1:1 Netbooks for the new Health Curriculum is on target. In addition, they have installed Office 2010 across the entire District. He next reported on the traditional summer technology projects, such as re-imaging all computers and teacher Netbooks, all lab cleanups, etc.

With regard to curriculum software Mr. Thoede reported that Google Apps for the new Evaluation Plan collaboration was set up, and Read 180/System 44 was converted to a web based application. Issues with the add in applications to the Read 180/System 44 programs were explained and have been worked on.

Mr. Thoede reported that the 100MB network and Phase One link to Palombi and has been completed and they are testing the service and he hoped to be utilizing the system by Thanksgiving. He explained the decentralized Internet solution which will give each elementary school its own internet line. Mr. Thoede reported that the rebuilding of the existing laptop carts and inventory module have been delayed, but these do not necessarily affect the curriculum.

Mr. Thoede reported that in light of the recent disastrous weather the area had, he is reviewing all the critical areas to see what could be done to keep things operational, i.e. sending phones and email to a data center, and in general are reviewing power enhancements for such a disaster.

The Board thanked Mr. Thoede for his presentation.

PMA FINANCIAL FORECAST REPORT – Doreen Linderman – PMA Financial Services, Inc.

Mrs. Linderman presented the Forecast Update which included the items that were missing at the last report. She reviewed the revenue graphs which reflected all the current revenue by source. She indicated that 1.5% CPT was realized which was slightly higher than the 1% projected. She noted that all the other revenues charted were right where they were predicted. She also explained that the existing EAV dropped but it actually brought in more money to the District.

Mrs. Linderman explained the GSA assumptions which were at 61.19, but noted that the State may not give the full amount and the graphs show a 3% prorated discount or \$170,000 less would be received. She reviewed the GSA assumptions for the coming years through 2013. It was noted that EAV is going down, the District's enrollment is declining and the foundation levels are flat.

Mrs. Linderman reviewed the other Revenue Assumptions which included student fees and food service, other state revenues, and noted that the Federal ARRA, IDEA and the one time jobs monies were not carried forward.

Mrs. Linderman briefly reviewed the Expenditure Assumptions with salaries being the greatest along with health benefits. Others expenditure assumptions included a 1.5% increase in transportation, an increase in tort expenditures and an increase of 2% in special education tuition costs.

Next Mrs. Linderman reviewed the enrollment history and projections. Staffing projections used through 2016 were showing a decrease each year. She reviewed the projected revenues vs. expenditures and the surplus/deficit projections. It was noted that at the end of FY2011 there would be a surplus in revenues of \$1.19 million with \$1.1 million in expenditures, falling below deficit level in FY2013, and further below in deficit by FY2016. She reviewed the projected year end balances through 2016 and noted that the District should not have to worry about any short term borrowing. The Financial Profile Score graph showed that even with deficit balances, the District should stay in the same top financial profile score level, at least through 2016.

Mrs. Linderman presented two scenarios for five years. The first showed no salary increases. That would save \$480,000 for 2013 and \$4.8 million through 2016. The second shows \$500 given to each employee. This scenario would save \$350,000 in 2013 and \$3 million through 2016.

Mrs. Osmond wanted to get information on how much would the District need to have in reserves to handle items that are coming up. She noted that the Board had talked about having enough money for those things in the fund balance, until the issue was resolved, such as the Pleviak cleanup and the Franciscan tax amount. Mrs. Volling indicated that the Board policy calls for a 25% balance and the fund balance is currently at 47%. Discussion followed.

Dr. Van Pelt noted that the Board needs to give the Administration some direction on staffing decisions. He noted that the staffing decisions for 2013 need to be worked on by September or October. Mr. Hansen felt that the Board needs to discuss and set it's priorities on what should they look at like class sizes, etc.

Mrs. Osmond referred to the report the Board had just received which showed that the District's revenues continue to increase while the State and the Federal monies received start to decrease and continue to decrease each year. Mrs. Linderman noted that the federal monies went down due to the end of stimulus monies. Questions and answers followed.

The Board thanked Mrs. Linderman and Mrs. Volling for the report.

Dr. Van Pelt will put the item on the next two agendas for board discussion. Mr. Hansen and Mr. Dunne would not be at the August 8 board meeting, so perhaps it should be delayed to the August 22 meeting.

APPROVE CONSENT AGENDA A

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: Approve the Consent Agenda A, as presented.

Roll Call Vote. Kuzmanovich – yes, Osmond – yes, Vanderwall – yes,
Conway – yes, Schell – yes, Dunne – yes, Hansen – yes.
Motion passed.

APPROVE CONSENT AGENDA B

Mrs. Osmond made the motion, seconded by Mrs. Schell:

Motion: Approve the Consent Agenda B, as presented.

Roll Call Vote. Osmond – yes, Vanderwall – yes, Conway – yes, Schell – yes, Dunne – yes, Hansen – present, Kuzmanovich – yes,
Motion passed.

COMMITTEE OF THE WHOLE REPORTS

FINANCE –

Approve Lease of Bus Barn with Durham Transportation -- Mrs. Volling reported she had heard from the attorney that Durham did not approve the change to the Lease Agreement as the Board had wanted. The attorney wants to go back to Durham for clarification. With regard to the change made for reimbursement of costs and attorney fees the attorney suggested adding a phrase that would require Durham to reimburse the District if the District was in the right when the incident happened. Discussion followed. The Board agreed to the additional change.

APPROVE EMPLOYEE COMPUTER BUY PROGRAM FOR 2011/2012 –

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education authorize the implementation of an Employee Computer Buy Program for the 2011/2012 school year, per established guidelines and agreement as set forth by the Business Office.

Roll Call Vote. Vanderwall – yes, Conway – yes, Schell – yes, Dunne – yes, Hansen – yes, Kuzmanovich – yes, Osmond – yes.
Motion passed.

Presentation of Tentative FY 2011/12 Budget -- Mrs. Volling reviewed the Budget timeline in the packet for the Board. She briefly went through the budget recap sheet, noting a deficit in the Education fund of \$1.2 million, \$175,000 in the Operations Fund due mostly to the cleanup at 108 North Milwaukee Avenue, and a slight deficit in the Site & Construction Fund. Discussion followed. Mrs. Volling briefly reviewed all the significant items and noted that all the details followed on the next pages. Mr. Dunne asked and Mrs. Volling reported that the overall projected deficit for all the funds was \$1.1 Million which was listed on pages 19 and 24.

BUILDINGS & GROUNDS –

108 N. Milwaukee Avenue Update -- Mr. Depperschmidt reported he is still waiting for word from the State on the soil removal.

Lake County Regional Office Annual Building Inspections -- Mr. Depperschmidt reported that the ROE with the Fire Department will be conducting their annual inspection of all the buildings on September 26, 2011.

Mr. Hansen asked about storm damage around the District from the recent disastrous storm. Mr. Depperschmidt reported very minor damage, no trees down or anything destroyed.

Mr. Depperschmidt briefly reported on the work being done at the Rtes. 83 and 132 corner. The wall IDOT is building along the Pleviak parking lot will greatly impair snow removal. Mrs. Volling added that Durham Transportation is working on setting up their busing around the ongoing work on the corner.

POLICY --

APPROVE CHANGE OF DATES FOR THEEE OWLS TRIPS

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve the Palombi OLWS extended field trip request to Lake Geneva Fresh Air Association Holiday Home Camp in Williams Bay, WI for September 22 and 23, September 29 and 30 and October 13 and 14, 2011, as presented.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

Team Building Session Review/Follow-up –

Mrs. Vanderwall reported that the Board met on Thursday, July 14, 2011 for a team building session. Their activities included review and discussion of the book Mrs. Osmond provided Good Governance as a Choice. Also the Board worked on completing the School Board Governance Recognition application for a newly implemented program from IASB. The Board thanked Mrs. Osmond for her diligence in working to gather documents and taking the lead on completing the application. All agreed.

Mrs. Vanderwall reported that the session was a good exercise for the board members. They actually talked about some ideas to explore and also talked about all the good things the Board has accomplished.

Mrs. Osmond made the motion, seconded by Mr. Dunne:

Motion: The Board of Education approve the School Board Recognition Application, as presented.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

CURRICULUM –

Summer School Report -- Dr. Barbour reported on the three week Summer School Session that was comprised of three components: Special Education with 100 students, ELL with 32 students and Retention with six students. Retention recommended one kindergarten and one first grader be retained. He also reported that in early August sports and band camps will be held at Palombi Middle School.

Extended Day Kindergarten Report -- Dr. Barbour briefly reviewed the DIBBLES information given to the Board which reports on student proficiencies. What is expected is to see a rate of improvement for students receiving interventions greater than those students not receiving any extra help. The data reported that ELL students showed the greatest improvement, followed by Extended Day Kindergarten students. He compared the data to students not receiving any interventions. The data showed improvements that were hoped for for the students in these programs, showing greater gains in early interventions. Discussion followed. The Board asked for follow up information and reports from Dr. Barbour, which he will bring back to the Board.

Longitudinal Assessment Information -- Dr. Barbour gave the Board a sample report on Indicators as a result of information Mr. Conway asked for at the last school improvement report. He asked if this is the kind of information the Board was looking for, was it an easy read for the Board, and if they wanted anything further. Mr. Conway requested data be reported to see what progress is being made through the grades by the same class. Discussion followed on exactly what information the Board wanted and how to report it for five years back.

SUPERINTENDENT'S REPORT –

FOIA Requests -- No requests were received.

Introduction of Internet Essentials from Comcast -- Dr. Van Pelt reported on a great program being offered by Comcast which the District will offer to families that qualify for free lunch. Internet access will be provided by Comcast for \$9.95. The District will only be responsible for passing the information along.

School Reorganization Information 1983-2011 -- Dr. Van Pelt had received a request from someone connected with the Lincoln Library asking to get additional information on the District's attempt at consolidation in 1995. He would like to conduct interviews with Dr. Van Pelt and a Board member to review the District's effort. He would also do this at other districts and compile a report for the Library. Discussion followed. Mrs. Osmond agreed to speak with him.

CALENDAR REVIEW –

- 8-8-11 Regular Board Meeting – 7:00 p.m. – Board Room
- 8-22-11 Opening day activities – 8:30 a.m. – Palombi School
- Finance Committee Meeting– 10:00 a.m. – District Office– change of time
- Regular Board Meeting – 7:00 p.m. Board Room

Mrs. Vanderwall reminded the Board they had talked about attending Curriculum Nights. She asked that the Board discuss this at the next meeting.

ENTER INTO EXECUTIVE SESSION

Mr. Dunne made the motion, seconded by Mrs. Osmond:

Motion: Enter into Executive Session at 9:59 p.m. to discuss (Student Issues, Personnel, Negotiations, Safety Issues, Possible Land Acquisition and Probable Litigation.

Roll Call Vote. Dunne – yes, Kuzmanovich – yes, Vanderwall – yes, Schell – yes, Conway – yes, Osmond – yes, Hansen – yes.
 Motion passed.

COME OUT OF EXECUTIVE SESSION

Mr. Dunne made the motion, seconded by Mrs. Osmond:

Motion: Come out of Executive Session at

Voice vote.

ADJOURN

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: Adjourn at

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

s/s/ Darla Vanderwall

s/s/ Peggy Kuzmanovich