

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF LAKE VILLA COMMUNITY CONSOLIDATED SCHOOL DISTRICT #41, HELD AT THE ADMINISTRATIVE CENTER, IN THE BOARD ROOM, LAKE VILLA, ILLINOIS, COUNTY OF LAKE, ON MONDAY, AUGUST 22, 2011, AT 7:00 P.M.

The meeting was called to order at 7:00 p.m. by the president. Upon roll call the following members answered "present":

Michael Conway
 Joe Dunne
 Kurt Hansen
 Peggy Kuzmanovich
 Joanne Osmond
 Nancy Schell
 Darla Vanderwall

Members Absent: none

Staff Members Present: Dr. John Van Pelt, Dr. A. Barbour, M. Conkling, K. Depperschmidt, Dr. S. Keim-Bounds, J. Larson, P. Volling

COMMUNICATIONS

GOOD NEWS!!!! Dr. Van Pelt reported that Opening Day Activities were held for all staff. He talked about the success of Curiosity Days that were held with a high turnout at each building. Mr. Dunne reported he stopped at a few buildings and that the building looked cleaned and ready for the students. He noted that many teachers showed their appreciation and excitement about the Interactive Whiteboards.

NSBA Conference -- After discussion, it was decided that Joanne Osmond will be attending the next NSBA Conference in April, 2012 in Boston, MA.

Discussion on Policy Review and Annual Agenda Calendar -- Mrs. Vanderwall with Mrs. Osmond reviewed the changes on how policy review/additions/changes will be made through the Policy Committee and then brought to the Board. All members were in agreement on the new procedures for policy review. Mrs. Osmond will prepare minutes from the Policy Committee meeting for the Board.

Regarding the changes to the Agenda Calendar, Mrs. Osmond talked a little about the categories. The old and the new will be reviewed and missing items will be added to the new format, including the strategic items for the Board to discuss. The final calendar will be available for the next board meeting.

District Newsletter Distribution -- Mrs. Vanderwall asked about the AlertNow distribution of the District *Newsletter*. Mrs. Volling advised about 1600 emails are sent, roughly to about 70% of the families in the District.

Mrs. Vanderwall asked about the building newsletters and Dr. Keim-Bounds explained that the building newsletters will be expanded with more information and will be sent monthly, and for this year they will be sent home and posted on the school websites. Mrs. Osmond asked about Spanish translation for the Hispanic parents, which is not currently being done. Dr. Keim-Bounds explained that urgent information if needed is translated and sent home.

Other --

Mr. Hansen asked about the meeting with the Union to review the PMA presentation. Dr. Van Pelt advised that he and Mrs. Volling will be reviewing the financial information with Mr. Kapchinski and the IFT representative on September 12 at 5:45 pm. Discussion followed on if the Board should attend and it was decided that no board members would be attending.

Mr. Hansen asked about the status of the Lake Villa Township's interest in the Churchill property. Dr. Van Pelt and Mrs. Volling met with Supervisor Dan Venturi and he will be

attending an October meeting to present his proposal. Mrs. Volling noted he wanted to utilize the property for soccer practice fields, but was concerned about the lack of a parking area.

NEW BUSINESS – Mrs. Osmond had three policies to review with the Board after the Policy Committee had discussed them. Policy #6:10 Educational Philosophy & Objectives will be updated.

Policy #7:30 Student Assignment and Intra-District Transfers was discussed in length due to a recent staff request to have her child attend the school she works at. Concerns were expressed and discussion was on the length of the permission granted, special perk for employees vs. allowing community parents the same perk, or to leave the language as currently is. It was agreed to add the language that the permission would have to be given year to year, and leave the rest as is.

Policy #5:10 General Personnel – Equal Employment Opportunity and Minority Recruitment. Mrs. Osmond wanted to be sure that the District is actively seeking minority employees, even though it is not hiring many new employees. Discussion followed

The Policy Committee will work on the language for the suggested changes to the policies for the next board meeting

PUBLIC COMMENTS The meeting opened to Public Comments at 8:05 p.m. No comments were made.

APPROVE CONSENT AGENDA A

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve the Consent Agenda A, as presented.

Roll Call Vote. Dunne - yes, Hansen - yes, Kuzmanovich - yes,
Osmond - yes, Schell - yes, Vanderwall - yes, Conway - yes.
Motion passed.

APPROVE CONSENT AGENDA B

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve the Consent Agenda B, as presented.

Roll Call Vote. Hansen - present, Kuzmanovich - yes, Osmond - yes, Schell
- yes, Vanderwall - present, Conway - yes, Dunne - yes.
Motion passed.

Mr. Hansen asked for clarification on the costs associated with the cleanup at 108 N. Milwaukee Avenue. He wanted to know the reimbursable amount from the State of the items listed. Mr. Depperschmidt will report back to the Board.

COMMITTEE OF THE WHOLE EPORTS

FINANCE --

APPROVE STUDENT ACCIDENT INSURANCE COVERAGE FOR FISCAL YEAR 2011-2012

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education renew the Student Accident Insurance Program with Sentry Life Insurance Company for a total premium of \$12,312.25 for the 2011-2012 school year, as presented.

Mrs. Vanderwall asked that the item be tabled until after Executive Session. The Board agreed.

Mr. Conway made the motion, seconded by Mrs. Osmond:

Motion: Table the motion on Student Insurance until after further discussions in Executive Session.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

APPROVE TENTATIVE FY12 BUDGET

Mr. Hansen made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve the 2011/2012 Tentative Budget, as presented.

Roll Call Vote. Kuzmanovich - yes, Osmond - yes, Schell - yes, Vanderwall - yes, Conway - yes, Dunne - yes, Hansen - yes.
Motion passed.

SET PUBLIC HEARING ON 2011/2012 BUDGET

Mr. Hansen made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education set a Public Hearing on the 2011/2012 Budget on Monday, September 26, 2011, beginning at 6:45 p.m., in the Board Room of the Administration center, 131 McKinley Avenue, Lake Villa, County of Lake, Illinois.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

DISCUSS DEFICIT REDUCTIONS FOR 2012/2013 –

Dr. Van Pelt reported that the Board met at 6:00 p.m. to review the Tentative Budget which shows a \$1.2 Million deficit balance. Some mention of deficit reductions were talked about in the budget review. He reported that some reductions will need to be made for the 2012/13 school year and should be in place by January or February.

Mr. Dunne suggested looking at three scenarios; a balance budget, \$2.3 Million deficit reductions, and one somewhere in the middle. Mr. Hansen suggested cuts of \$1.2 Million for next year and another \$1.2 Million the following year. He wanted to know how much savings would be realized if the schools were grade level centers. He also noted that a \$600,000 reduction would equal 10 teachers. Dr. Van Pelt noted grade level centers would mean an increase in transportation costs, but could mean less spikes in class sizes.

Mrs. Vanderwall felt that the District would not be doing business the same way. And maybe should look at not as much administrative staff. Mr. Hansen felt he could not support doing business the same way if the District had to cut teachers to save, if the same reduction could be realized by going to grade level centers.

Mr. Conway wanted to know the costs of staff reductions. He suggested surveying the community on how they wanted reductions to look.

Dr. Van Pelt suggested having a demographic study done to get some idea of what's coming. Mrs. Osmond was adamant about not spending money on a demographic study. She talked about past reports done that proved to be inaccurate within a year. Mr. Hansen and Mr. Conway agreed with Dr. Van Pelt on a study. Mrs. Kuzmanovich wondered if it would be hard to predict anything in the current economy. Mrs. Vanderwall agreed about the inaccuracy of past reports but also noted that Dr. Van Pelt could go ahead without the Boards permission. She thought it should be used as a guide and a tool for the Administration to make recommendations to the Board. Mrs. Osmond was still against it. Mrs. Schell asked for some clarification on what the study would provide for decision-making. Mrs. Volling spoke to her experiences with

demographic studies and noted she would have one done and updated annually to reflect any changes. A lengthy discussion followed.

Mrs. Vanderwall felt that the Board and Administration would have to make some very unpopular decisions in the coming years; whether it would be to close a building, make significant staff reductions, or going to grade level centers. The Board asked Dr. Van Pelt to bring two or three scenarios to the Board. Dr. Van Pelt will report on the first step of proposed deficit reductions at a September board meeting.

BUILDINGS & GROUNDS –

108 N. Milwaukee Avenue Update - Mr. Depperschmidt reported there still has been no word received from the State to proceed with the soil removal.

Regarding the corner road work being done by IDOT, Mr. Depperschmidt provided a brief update. Temporarily, 40 Pleviak staff parking spots will be lost while the cement wall is finished along Rt. 83. The staff will be allowed to park on the grassy area west of the school. While the work is being done along Rt. 83, IDOT promised at least one access to/from the school parking lot will be available every day.

POLICY –

APPROVE FOR ADOPTION REVISED POLICY #130 SCHOOL DISTRICT PHILOSOPHY

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve for Adoption revised Policy #1:30 School District Philosophy, as presented.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

Discuss/Review Policies --

Policy #2:130 Board Superintendent Relationship -- The Board agreed to add the suggested language regarding accountability.

Policy #3:10 -- Goals and Objectives -- will include an additional objective to include core belief programs that promote the whole child. Dr. Barbour pointed out that the Illinois State Goals for Learning that the IASB referenced have been replaced with Common Core Standards. Regarding #6 the District's fiscal activities discussion followed. Mrs. Osmond asked the board members to email her their ideas on the item before September 9, the next Policy Committee meeting. Both revised policies will be presented to the Board for first reading at the next board meeting. It was pointed out that the wording of the policy should be clear on financial activities to ensure current and future financial stability of the District.

CURRICULUM –

Extended Day Kindergarten Report -- Dr. Barbour provided at the Board's request, detailed information on the Kindergarten Early Literacy. He briefly reviewed the scores reported in the data, which showed the gains and rate of improvement for each category for each school. The Board thanked Dr. Barbour for the additional information.

Summer Staff Development Update – Dr. Barbour reported that 531 staff members participated in 14 sessions that were held in the summer. Questions/answers followed. Mr. Dunne reported on the Interactive Whiteboard Training he attended, which was very well attended and very well received.

ELL Program Update -- Dr. Barbour reminded the Board of the report given to them in the spring on the changes to the ELL Program designed to provide additional minutes of instructional time to bilingual students. Parent meetings were held then and

only a couple of parent express concerns with having the students attend the classes not at their home school. All the teachers were moved to Martin School and the program was ready to be implemented. Dr, Barbour reported that 73 students were identified as in need of additional instruction time. Dr. Barbour advised that after notices were mailed out to parents, five parents withdrew their children from the program, wanting them to attend their home school with their siblings. Additional contact was made to each parent and none would change their mind back. Discussion followed on possibly forcing their participation, moving siblings to Martin School, etc. Dr. Van Pelt noted the administration would keep a close eye on the progress of the students both in the program and not in the program and report to the Board as the year goes on.

SUPERINTENDENT'S REPORT –

FOIA Requests -- No requests were received.

Enrollment and Staffing Update -- Dr. Van Pelt advised that enrollment is down from last year. The 6th Day Enrollment Report will be shared with the Board at the next meeting.

District Dashboard -- Dr. Van Pelt referred to the District Dashboard. He noted that when staff reductions are made Goal #3 should be modified. In addition, Dr. Van Pelt suggested that the Board should discuss changing Goals #4 and especially Goal #5 on Financial Stability.

CALENDAR REVIEW --

Again Mrs. Vanderwall reminded the board members of the interest to attend the upcoming book fairs for exposure by the Board. Mrs. Larson will email the board members with all the upcoming dates and Mrs. Vanderwall asked everyone to attend when they are available.

9/12/11 Regular Board Meeting – Board Room
 9/9/11 Policy Committee Meeting – 1:30 pm
 9/26/11 Standing Finance Committee Meeting – 8:30 a.m.
 Budget Hearing – 6:45 p.m. – Board Room
 Regular Board Meeting – 7:00 p.m. - Board Room

In addition, Curriculum Nights are scheduled in all building during the next few weeks.

PUBLIC COMMENTS The meeting was opened to Public Comments at 9:40 p.m. No comments were made.

ENTER INTO EXECUTIVE SESSION

Mrs. Osmond made the motion, seconded by Mr. Hansen:

Motion: Enter into Executive Session at 9:45 p.m. to discuss Student issues, Personnel, Negotiations, Safety Issues, Possible Land Acquisition, and Probably Litigation.

Roll Call Vote. Osmond - yes, Schell - yes, Vanderwall - yes, Conway - yes,
 Dunne - yes, Hansen - yes, Kuzmanovich - yes.
 Motion passed.

COME OUT OF EXECUTIVE SESSION

Mrs. Osmond made the motion, seconded by Mr. Hansen:

Motion: Come out of executive Session at 10:27 p.m.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

APPROVE STUDENT ACCIDENT INSURANCE COVERAGE FOR FISCAL YEAR 2011-2012

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education renew the Student Accident Insurance Program with Sentry Life Insurance Company for a total premium of \$12,312.25 for the 2011-2012 school year, as presented.

Roll Call Vote. Schell - yes, Vanderwall - yes, Conway - yes, Dunne - yes, Hansen - yes, Kuzmanovich - yes, Osmond - yes.
Motion passed.

ADJOURN

Mrs. Osmond made the motion, seconded by Mr. Hansen:

Motion: Adjourn at 10:30 p.m.

Voice Vote. Ayes: 7 Nays: 0 Motion Passed.

s/s/ Darla Vanderwall

s/s/ Peggy Kuzmanovich