

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF LAKE VILLA COMMUNITY CONSOLIDATED SCHOOL DISTRICT #41, HELD AT THE ADMINISTRATIVE CENTER, IN THE BOARD ROOM, LAKE VILLA, ILLINOIS, COUNTY OF LAKE, ON MONDAY, SEPTEMBER 26, 2011, AT 6:00 P.M.

The meeting was called to order at 6:00 p.m. by the vice-president. Upon roll call the following members answered "present":

Michael Conway
Joe Dunne
Kurt Hansen
Peggy Kuzmanovich
Joanne Osmond
Nancy Schell

Members Absent: Darla Vanderwall

Staff Members Present: Dr. John Van Pelt, A. Barbour, M. Conkling, K. Depperschmidt, S. Klene, J. Larson, P. Santopadre, P. Volling

ENTER INTO EXECUTIVE SESSION

Mrs. Osmond made the motion, seconded by Mr. Dunne:

Motion: Enter into Executive Session to discuss Personnel at 6:01 p.m.

Roll Call Vote. Hansen – yes, Kuzmanovich – yes, Osmond – yes, Conway – yes, Schell – yes, Dunne – yes.

Motion passed.

COME OUT OF EXECUTIVE SESSION

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: Come out of Executive Session at 6:43 p.m.

Voice Vote. Ayes: 6 Nays: 0 Motion Passed.

RECESS TO BUDGET HEARING

The Regular Board Meeting recessed at 6:44 p.m. for the Board to be able to conduct a public budget hearing.

RECONVENT THE REGULAR MEETING

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: Reconvene the meeting at 7:00 p.m.

Roll Call Vote. Hansen – yes, Kuzmanovich – yes, Osmond – yes, Conway – yes, Schell – yes, Dunne – yes.

Motion passed.

COMMUNICATIONS

GOOD NEWS!!!!

Dr. Van Pelt shared a thank you letter received from the Lake Villa Historical Society for the use of the district folding chairs for the recent Annual Lake Villa Days.

Dr. Van Pelt announced that District #41 has earned the School Search 2011 Bright Star Award of Excellence. District #41 is one of 79 Illinois school districts (out of 868 districts) honored for its students' academic performance ranking in the upper one third

of Illinois schools, but whose expenditures per pupil ranks in the lower one-fourth of Illinois school districts.

Celebration Honoring District #41 Students of the Month, Staff Member of the Month and Volunteer of the Month

Rane Renee Victoria - Martin School Teddy Gedville - Pleviak School
Susan Shimcoski - Volunteer of the Month from Pleviak School

OLD BUSINESS –

Mr. Hansen referred to the information/questions that pertained to the Finance Committee Meeting held earlier in the day. For planning purposes, he asked when the information would be given to the Board, Mrs. Volling and Dr. Van Pelt would work to get the information within 90 to 180 days.

Mrs. Osmond suggested the administration work up some models i.e., if enrollment increases, if enrollment stays flat, etc. Mrs. Volling would work with PMA to get some ideas. In addition, Mrs. Volling talked about ideas of another option she learned about at a recent conference.

Mr. Hansen asked for a report on operating expenses for each school to help the Board with planning. Mrs. Osmond has some questions and she will get them to Mrs. Volling. Any other questions from board members should be sent to Mrs. Volling, as soon as possible.

TRANSPORTATION UPDATE – DURHAM TRANSPORTATION CO. –

Kim Frost, General Manager, from Durham Transportation presented information on the startup of school. She reported that for the most part buses are running on time with the exception of passing through the work area on the corner of Grand and Rt. 83. She reported that two letters were sent to parents with busing information this year, which alleviated a lot of errors. She reported minimal complaints and also reported that the building secretaries had no complaints and very positive feedback. There was a little difficulty with Friday early dismissals, which has been worked out.

Mrs. Frost reported that there are cameras on each bus currently, and that before the end of the year a GPS will be on each bus.

Mrs. Kuzmanovich asked about the age of the buses and Mrs. Frost reported that ten new buses were purchases this year (5 – 78 passenger, 4 – 71 passenger and 1 – 35 passenger). Mrs. Frost talked about how the buses are exchanged out. She reported that the buses cannot be over 10 years old and the average age of the buses in the fleet is 5 years.

Questions and answers followed on how many students in a seat, camera recordings, etc. Mrs. Osmond asked for some particulars on driver trainings and safety meetings and Mrs. Frost talked about what the drivers are trained in, how often trainings are required, hiring requirements including background checks, the handling of student discipline while on buses, etc.

Mrs. Frost reported that she felt the school year has gotten off to a very good start, probably the best in years. The Board thanked her for her report.

BUS BARN IMPROVEMENTS -- With Mrs. Frost in attendance, the discussion on the request was moved up in the agenda.

Mrs. Volling reported that a request to upgrade the electrical at the bus barn was received. This would allow all the buses to be plugged into heaters during the winter months. The cost estimate was quite high at \$65,000, so the plan will be reworked and it will be brought back to the Board.

Durham has asked for Board approval to improve the gravel road that runs along the current parking area at the bus barn. They are agreeing to pay all costs associated with the improvements. Mr. Depperschmidt reported that before the work could proceed proper permits have to be secured and permission has to be received by the business association. Discussion followed. The Board will approve the request for improvements at the next board meeting.

ACTION & MONITORING PLANS

Martin School --

Paul Santopadre, Principal of Martin School, reported goal by goal on planned improvement activities that will be the focus this school year at Martin. He reported that many of the activities from last year will continue and reported on a few new initiatives for Martin school such as the implementation of the TBE program with Spanish instruction for Kindergarten and 1st through 3rd grades. Activities planned for academic improvement in reading and writing were reviewed, all the while noting the integration of the use of interactive whiteboards into the classroom activities to enhance the curriculum. Mr. Santopadre talked about the activities used to promote a positive school culture. He also talked about the use of the coaches, literacy and technology, for modeling, discussions, mentoring, etc. Mr. Santopadre ended reporting on how communication to parents/guardians will continue through the year. Questions and answers followed with clarification on the new TBE program.

Pleviak School –

Dr. Scott Klene, principal of Pleviak School, reported on activities that will be used at Pleviak School to meet the established goals. In the area of improvement to the academic achievement of all students, Dr. Klene reported on flexible grouping, intervention time allowed by the new block scheduling, extended reading response groups, PLC collaboration, articulation, etc. that will be used to focus on subgroups and all students for reading and writing. Dr. Klene reported on activities that will be used to continue to decrease the number of Level I discipline interventions.

Dr. Klene reported that at Pleviak School staff celebrations will continue and other activities will be used including a staff survey to help with school climate. The Pleviak staff and students will continue to participate and increase the number of charitable experiences to include the Lake Villa Food Pantry and a Thanksgiving meal exchange with Emmons School. Questions and answers followed.

The Board thanked the principals for their detail reports on school improvement activities.

PUBLIC COMMENTS

The meeting was opened to Public Comments.

Hillary Heneghan, new PTO President, introduced herself and reported on the PTO activities. Book Fairs are continuing at Martin, Hooper and Thompson Schools. Entertainment Book sales have been replaced by Booster Shots, a book of coupons from local business valued at \$300 selling for \$25.

Mrs. Heneghan reminded everyone to submit their recipes to the PTO Cookbook which will be sold beginning at the vendor fair in November. She reported that the Family Fun Night at Martin School was a huge success with over 300 people attending from all over the District. She reported that the PTO has a new website. She noted that Hooper PTO is going green by distributing their Newsletter via email.

No other Public Comments were made.

APPROVE CONSENT AGENDA A

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve Consent Agenda A, as corrected.

Roll Call Vote. Dunne - yes, Hansen - yes, Kuzmanovich - yes, Osmond - yes, Schell - yes, Conway - yes.

Motion passed.

APPROVE CONSENT AGENDA B

Mrs. Osmond made the motion seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve Consent Agenda B, as presented.

Roll Call Vote. Hansen - present, Kuzmanovich - yes, Osmond - yes, Schell - yes, Conway - yes, Dunne - yes.

Motion passed.

COMMITTEE OF THE WHOLE REPORTS

FINANCE --

APPROVE THE 2011/2012 BUDGET

Mr. Hansen made the motion, seconded by Mr. Dunne:

Motion: The Board of Education approve the 2011/2012 Budget, as presented.

Questions and answers on the Budget followed. Mrs. Osmond questioned how the District got so far behind so quickly. Mrs. Volling reported that enrollment has been declining and the State has not increased State Aid foundation level in two years. Dr. Van Pelt added that in December of 2010 PMA's projections showed a \$900,000 deficit. Mrs. Osmond expressed her disappointment in PMA's projections which she felt had been wrong in the past and preferred Patti's projections. Mr. Conway noted that the Board does rely on PMA but that they are not the only source for projections. Mr. Hansen noted he was in favor of deficit spending in December and Mrs. Osmond reminded everyone that the Board did not agree to deficit spend. She asked for some clarification and noted that in light of the explanation given, she would vote to pass the budget with a deficit balance. Dr. Van Pelt reported that the State now is announcing that they will not be paying the last State Aid payment for this school year.

Dr. Van Pelt noted that the District is fortunate to have a surplus at this difficult time. He reported that he will be bringing a plan for reductions totaling \$1.2 million for the 2012/13 school year to the Board. In addition a Finance Committee will work on developing further reductions for the following year. Dr. Van Pelt encouraged the Board to have measures in place for the future; even as this is difficult on everyone especially the staff.

Roll Call Vote. Kuzmanovich - yes, Osmond - yes, Schell - yes, Conway - yes, Dunne - yes, Hansen - yes.

Motion passed.

Timeline for 2012-2013 Budget -- Mrs. Volling presented to the Board the timeline for the next year's budget preparations and finalization.

Disposal of Equipment -- Mrs. Volling reported that excessive equipment is on hand due to the installation of the interactive whiteboards. Staff no longer use overhead projectors, carts, some very large TV's, etc. The District would offer the items to the staff, neighboring districts, private schools and even donate what is not taken. Discussion followed. Mrs. Volling will bring particulars on the excessive equipment to the Board at the next meeting for their approval to dispose of.

Discuss Deficit Reduction for 2012/2013 -- Mrs. Volling reported reductions being proposed might include reductions in tuition reimbursements/employee education loan program, a reduction of \$200,000 in the O&M Fund, and general insurance changes. Mrs. Kuzmanovich asked about building budgets and noted that enrollment in

the lower grades is declining and could be decreased, but not so in the middle school. Dr. Van Pelt reported he will work with the building administrators to even the monies out.

Dr. Van Pelt reported that a Financial Advisory Committee will be formed with staff from each building, two board members and administrators. Staff will apply and be selected to be on the committee. In the second year the committee will bring on some parents through an application process. It was agreed that Mr. Hansen and Mr. Dunne will serve on the committee.

POLICY --

APPROVE FOR FIRST CONSIDERATION REVISED/NEW POLICIES --

Mrs. Osmond reviewed the changes made to policies. Mrs. Conkling suggested a change to Policy #6:10 Educational Philosophy and Objectives in reference to the first objective defined.

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve for First Consideration the revised policies, as amended.

Voice Vote. Ayes: 6 Nays: 0 Motion Passed.

Final Annual Agenda Calendar -- The finalized Annual Agenda Calendar was presented. Mrs. Osmond explained that the Calendar will be monitored as the months go on and changes can be made if necessary.

CURRICULUM --

NWEA Report -- Dr. Barbour reviewed the NWEA Report given to the Board, showing the fall scores compared to the fall scores of a year ago. He reviewed the scores for student growth in Reading, which improved slightly from last year.

Dr. Barbour talked about Mathematics and Common Core Standards and reminded the Board that this year the curriculum committee is working on the alignment of Reading/Language Arts to the Common Core Standards. Writing will be a component of the Reading/Language Arts. He talked about the changes coming in the outcomes for assessments in 2014 and how the assessments will be much more rigorous and definitely more challenging for the students.

October 7, 2011 Teacher Institute Schedule -- Dr. Barbour briefly reviewed the Institute Day schedule with the Board, noting that the trainings will be conducted by District #41 staff. Some training will cover state mandated required trainings. He reported that staff from Prince of Peace and Faith Lutheran have been invited to attend. Dr. Van Pelt commended Dr. Barbour for his work in the planning of the full day inservice. He invited the board members to attend any and all sessions at their leisure.

SUPERINTENDENT REPORT --

FOIA Requests -- No requests received.

APPROVE A RESOLUTION APPROVING SEDOL'S FINAL BUDGET FOR 2011/2012

Mrs. Osmond made the motion, seconded by Mrs. Kuzmanovich:

Motion: The Board of Education approve the Resolution approving SEDOLs Final Budget for 2011/2012, as was approved by the SEDOL Governing Board on August 31, 2011.

Roll Call Vote. Osmond - yes, Schell - yes, Conway - yes, Dunne - yes, Hansen - yes, Kuzmanovich - yes.

Motion passed.

Full Day Kindergarten -- Dr. Van Pelt reported that in light of the financial situation that the District will be facing for the next few years, the discussion on introducing a full day kindergarten program in the District will not go forward at this time. While he believed that the program would be a benefit to the community, it is not the right time for it. The consensus of the Board was the same.

CALENDAR REVIEW

The board members discussed who would attend which of the upcoming PTO Book Fairs to represent the Board.

- 10/11/11 Regular Board Meeting – at Thompson School
 - 6:15 p.m. Tour with Dr. Keim-Bounds
 - 6:30 p.m. Meet and Greet
 - 7:00 p.m. Board Meeting in the Library
- 10/12/11 IASB Lake Fall Dinner Meeting – 6:00 p.m. – Grayslake North H.S.
- 10/21/11 Policy Committee Meeting – 1:30 p.m. – Blackthorn Grill – Lake Villa

PUBLIC COMMENTS The meeting was opened to Public Comments at 9:47 p.m. No comments were made.

ADJOURN

Mrs. Osmond made the motion, seconded by Mr. Dunne:

Motion: Adjourn at 9:48 p.m.

Voice Vote. Ayes: 6 Nays: 0 Motion Passed.

s/s/ Darla Vanderwall

s/s/ Peggy Kuzmanovich