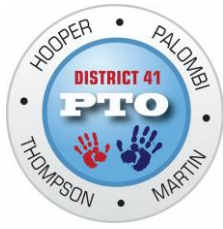


DISTRICT 41 PTO BOARD MEETING MINUTES

August 17, 2021



Present

- Amanda Foy
- Amy Eckman
- Tiffany Alberva
- Ashley Hammond
- Jenny Barker
- Melissa Harnicker -Virtual
- Julie Nickles- Virtual
- Emily Knipp

Meeting brought to order at 6:00pm to public

- [Pre Budget Meeting Discussion- Budget was reviewed and approved by the board.](#)

Secretary's Report –Jenny Barker

- Minutes will be reviewed and voted on Slack

Communication Report – Melissa Harnicker

- Promotions:
 - Sept 1st: Sammie's in Lake Villa
 - Oct 27th: Antioch Pizza
 - Nov 15th: BBQ Productions
 - Dec 15th: 3 Amigos
- Newsletter & Update Flyer
 - Combine August and September Newsletter
 - VP's please send any info over to Melissa to be added as well as any VOM.

Treasurer's Report- Amy Eckman

- Current Months Issues
- Unidentified
- Audit Statement Assignments
- Quickbooks Online
- Current Month- Julie/ July
- Previous Month- Becca/ June & May- Melissa (paperwork still out)

School Update

- Hooper – Ashley Hammond
 - Hooper teachers are back in the building getting rooms ready for next week. Some construction is still going on and they are cleaning everything up.
 - New desks for ec-1st are in the classrooms and new smart boards are up.
 - PTO is working on some beautification this week. Bulletin board is up and ready for curiosity day, 5th grade Girl Scouts are painting our friendship rock tomorrow.
 - We have 5 new staff!
- Thompson – Emily Knipp
 - Thompson teachers and staff returned this week. They have a lot of work to do organizing the inside of the building. The theme this year is Soaring to New Heights with a travel(passport,globes,planes,etc.) theme.
 - There is a lot of weeding that needs to get done on the outside of the building. Looking to recruit volunteers to help weed before Curiosity Day and find a landscaping family connection.
 - There are also 7 new staff this year.
- Palombi – Tiffany Alberva

- Orientation on 6th grade on Wednesday August 18th & 7th Thursday, August 19th, 2021.
- Martin – Julie Nickles
 - Finalizing building construction.
 - Working on onboarding boxes for new staff starting.
 - Will be raffling Principal for a Day raffle at Curiosity Day along with hair bows.
 - Volunteer of the month is Dawn Niehaus for her generous donation of school supplies.

Old Business

- Budget/ Finalize/ Vote (**depending on time we may have finished in Pre meeting Session**)
 - Board members reviewed and voted on budget during closed session.
- Meat Raffle/ Planning & Updates
 - Sign up for donations for the silent auction baskets. 16 baskets with max of \$20 per basket.
 - Board meeting Wednesday Sept 8th to finalize more planning.
 - Food: Brats, Hot Dogs, Walking Tacos, Nachos & Street Corn
 - 50/50 raffles: need to be present to purchase and win
- School wide Carnival Update/ Julie
 - We are confirmed for Oct 3rd, 11am to 3pm
 - Sign up will be sent out to get an idea of how many kids would attend.
 - Tables will be set up for wrist band handouts at the carnival
 - Sell Meat raffle tickets at carnival
- Spirit wear Update
 - Masks will be an option for purchase
 - Gray: ruffle neck-Board members

New Business

- Board Positions- 3 to 5 for each school
 - List and assign
 - VP's will send out information to their schools to get those positions filled.
- Back to school- What does everyone need?
 - Order smencils
 - Curiosity day: VP's set up for parents/students to come by.
 - Food tray and drinks will be delivered for staff.
- Book fair-Jen Harder
 - Donna is our Rep for the District. There is a staff shortage and they are having hard time filling orders. Schools are encouraged to use Scholastic Dollars at the actual fair. Hold all restocks until Wednesday, in order to get in before fair ends, anything after will be listed as pre-order. No table cloths or bag will be provided this year. VP's meet with their principals to discuss space to hold bookfair. Each school would get 6-8 folding cases and a discount table for recent books that are marked down.

Closed Meeting (We as a PTO need to have this in place so we can talk without public eye and keep confidential personal opinions and free from community bias & fear of pushback) We will give an update via Notes and at the next meeting.

- Tax update & Redefine discussion
 - Keep the same as of right now vs switching to a new PTO business
- Plan for Pandemic/ emergency “what if’s in place”
 - If we go back to virtual then we will all go back to virtual meetings.
- PTO- define where we stand on masks, and what we want in place
 - Follow what the state is requiring. Wear masks inside and no not need to wear outside.

Meeting Adjourned at 9:00pm